



GOVERNING BOARD

NOTICE: 7/23/2025 Special Meeting Agenda

Date: July 23, 2025

Time: 6:00pm-6:30 pm MDT

Location: [Zoom](https://zoom.us)

Pursuant to the New Mexico Open Meetings Act (OMA), the Equip Governing Board will hold a special meeting with 72 hours' notice due to the beginning of the school year approaching.

1. Call to Order

- The meeting was called to order by the Board Chair at **6:00pm MST**

- Roll Call

- Present:

- Renee Delgado-Riley
 - Mike Quinn
 - Sara Fitzgerald
 - Janet Leung
 - Alejandra Grijalva
 - James Abeyta Stevens
 - Mary Jones

- Absent:

- none

Also Present:

- Kat Duran, Head Administrator
- Daniel Ivey-Soto
- Dr. Brigitte Russell, Charter School Division
- Theresa Archuleta
- Veronica Torres

2. Approval of Agenda

Motion to approve the Agenda:

- a. **Motion:** Renee Delgado-Riley to table all consent agenda items until next meeting and only discuss 'Start of School Issues'
- b. **Second:** Mary Jones
- c. Discussion: None
- d. Outcome: Approved unanimously

3. Start of School Issues - Daniel Ivey-Soto

- a. Update what has transpired and events the last two weeks
- b. Kat Duran is our Head Administrator
- c. People have taken note of maturity and professionalism of this Equip Governing Board & Kat Duran
- d. Charter School Division found a long list of "to do's" that was supposed to get completed in the past 6 months and needed to get done in the next two weeks
- e. Excellent Schools NM investing in Equip of NM
- f. Kat Duran, Head Administrator
 - i. Reflections and Recommendations- readiness of opening school
 - ii. Presented reality of current reality and options:
 1. Proceed with opening for Fall 20025
 2. Extend planning year and open in 2026
 3. Do not currently have a Certificate of E-Occupancy
 4. Staffing shortfall
 - iii. Recommendation: Extension of implementation year and open in 2026
- g. Daniel Ivey-Soto comments
 - i. Equip partners have been amazing in supporting Equip and the successes
 - ii. Next steps for families, helping with placement, messaging (PR firm)
 - iii. Public Education Commission decision

- iv. Financial update – SCG grant money status
- v. Questions for Daniel and Kat Duran, Head Administrator from Equip Board
- vi. Dr. Brigitte Russell comments
 - 1. Could request to the PEC for an extension of planning year
 - 2. Will need a detailed plan with target dates and budget attachment
 - 3. Charter School meetings, etc
- vii. Question and answer discussion by Equip Board and guests
- viii. Theresa Archuleta
 - 1. This Equip Board has a strong culture as a Board and how we build trust and relationships with one another.

Motion for the Equip Academy of NM Board to petition the PEC to extend the implementation planning year under recommendations set by Charter School Division and PEC:

Motion: Renee Delgado-Riley

Second: Mary Jones

Individual voting from Equip Board Members:

- Alejandra Grijalva- yes
- Janet Leung-yes
- James Abeyta Stevens- yes
- Mike Quinn-yes
- Sara Fitzgerald-yes
- Renee Delgado-Riley- yes
- Mary Jones- not available

- h. Outcome: Approved unanimously
- i. Motion passes

Tabled until next meeting..

4. Consent Agenda

- a. Approval of the updated [Staff Handbook](#)

- Tabled until further notice. No action taken at this time.

b. Approval of the updated [2025-2026 Academic Calendar](#)

- Tabled until further notice. No action taken at this time.

c. Approval of [language](#) for board meeting in regard to public comment

- i. Tabled until further notice. No action taken at this time.

5. Adjourn

a. **Motion:** Renee Delgado-Riley

b. **Second:** Mike Quinn

c. Discussion: None

d. Outcome: Approved unanimously

6. Meeting was adjourned at **6:46pm.**