



GOVERNING BOARD

NOTICE: 10/16/2025 Monthly Meeting Minutes

Date: November 20, 2025
Time: 7:00 pm-8:30 pm MDT
Location: [Zoom](https://zoom.us)

In compliance with the New Mexico Open Meetings Act, this is a public meeting of the Equip Academy of New Mexico Governing Board. Community members are welcome to attend.

The meeting was called to order by the Board Chair at 7:13pm MST

1. Call to Order & Roll Call – Board Chair

Sara Fitzgerald Cloutier	James Abeyta Stevens	Janet Leung	Mike Quinn	Alejandra Grijalva-Becerra	Mary Jones
Present	Absent	Present	Present	Present	Present

Others in attendance: Katherine Duran, Daniel Ivey Soto, Whitney Galindo, Savanna Lucero

2. Consent Agenda

- a. Approval of Agenda – *Action Item*
- b. Approval of Minutes – *Action Item*

Motion: Janet Leung
Second: Sara Fitzgerald Cloutier

Discussion: none

Outcome: Unanimous Approved

3. Public Comment

- a. Open floor for community input and feedback

No Public Comment



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4. Head of School Updates

a. Enrollment Update

Board Question: Are you reaching out to previous families?

b. Foundation Finances

c. Equity Council Lead

d. Listed as Option 1, wants to discuss changing to option 2

e. IPRA Policy - Action Item

Motion: Janet Leung

Second: Alejandra Grijalva-Becerra

Discussion: none

Outcome: Unanimous Approved

f. Background Check Policy - Action Item

Motion: Alejandra Grijalva-Becerra

Second: Janet Leung

Discussion: none

Outcome: Unanimous Approved

g. DEI Policy - Action Item

Motion: Janet Leung

Second: Sara Fitzgerald Cloutier

Discussion: none

Outcome: Unanimous Approved

h. Family Engagement Plan - Action Item

Motion: Janet Leung

Second: Alejandra Grijalva-Becerra

Discussion:

Outcome: Unanimous Approved

i. Title IX Nondiscrimination (Basis Of Sex) / Sexual Harassment Policy- Action Item

Motion: Alejandra Grijalva-Becerra

Second: Sara Fitzgerald Cloutier

Discussion: Kat Duran had to note herself as Coordinator, and will be taking a course.

Outcome: Unanimous Approved



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5. Governance and Board Operations
 - a. Committee Reports
 - b. Governance Committee
 - c. Finance Committee [Finance Packet]- *Action Item*
 - i. Budget Adjustment Requests (BARs)
 - ii. Payroll & Accounts Payable Payment Vouchers

Motion: Alejandra Grijalva-Becerra
Second: Sara Fitzgerald Cloutier

Discussion: None

Outcome: Unanimous Approved
6. Board Chair Reports
 - a. Strategic Plan
 - b. Board recruitment
 - c. Board meeting location discussion
 - d. State Charter Governing Board Celebration
7. Next Steps
8. Adjourn

Meeting adjourned at 7:46pm MST