

EQUIP
ACADEMY OF NEW MEXICO
**GOVERNING
BOARD**

NOTICE: 1/15/2026 Monthly Meeting Agenda

Date: January 15, 2026

Time: 7:00 pm-8:30 pm MDT

Location: In person – 1500 N. Renaissance Blvd NE., Suite C; virtual – [Zoom](#)

In compliance with the New Mexico Open Meetings Act, this is a public meeting of the Equip Academy of New Mexico Governing Board. Community members are welcome to attend.

Board ToolBox

[Equip Academy of New Mexico](#) Board Mission Statement

The mission of the Equip Academy of New Mexico Board is to provide strategic oversight of school management while ensuring that the school achieves its core educational outcomes. Our focus is on ensuring that:

- 1. The school fulfills its mission to equip students with the knowledge and skills necessary to achieve academic excellence and pursue a life of purpose.*
- 2. The school consistently operates within all regulatory and ethical standards.*

[Meeting Agreements](#)

[Robert's Rules Cheat Sheet](#)

1. Call to Order & Roll Call – Board Chair

- a. Sara Cloutier
- b. James Abeyta Stevens
- c. Janet Leung
- d. Mike Quinn
- e. Alejandra Grijalva-Becerra
- f. Mary Jones

2. Guests



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- a. Kat Duran
 - b. Owen Alexander
 - c. Mercedes Lucero
 - d. Whitney Sanchez
 - e. Theresa Archuleta
 - f. Daniel Ivey-Soto
3. **Consent Agenda**
- a. Approval of Agenda – *Action Item*
 - b. Approval of Minutes – [*Action Item*](#)
4. **Public Comment**
- a. Open floor for community input and feedback
5. **Outgoing Executive Assistant Share**
6. **Head of School Updates**
- a. Enrollment Update
 - b. Certificate of Occupancy
 - c. Foundation Finances
 - d. Policies and IV, Checklist
 - e. Code of Conduct Overview/Student expectations-[*Action Item*](#)
 - f. Equip Staffing Plan- [*Action Item*](#)
 - g. Code of Conduct and Discipline Policy and Procedures- [*Action Item*](#)
 - h. Student Information Systems Security Procedure- [*Action Item*](#)
 - i. Parental Access to Professional Qualifications-[*Action Item*](#)
 - j. Background Check Policy 12/17 Resubmit-[*Action Item*](#)
 - k. Equip Academy's Curriculum development plan-[*Action Item*](#)
7. **Governance and Board Operations**
- a. Committee Reports
 - i. Finance Committee [*Finance Packet*](#)
 - 1. Budget Adjustment Requests (BARs)
 - 2. Payroll & Accounts Payable Payment Vouchers
 - b. Board Chair Reports
 - i. Head administrator licensure renewal
 - ii. Contract discussion
 - 1. State accountability options
 - iii. [*Day-One Ready Dashboard*](#)
 - iv. [*Student recruitment planning*](#)
 - 1. [*Consultant strategy*](#)



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2. Digital performance report
8. Next Steps
9. Adjourn